January 25, 2010

Dear Parents,

Attached is the enrollment form for school year 2010-2011. It has a slightly different format than in previous years. **Please note that there is ONE form for both Discovery Day and Kids First Preschool.** We hope this will make it easier on parents who are enrolling children in both programs. Discovery Day serves children from ages 2-3 years old; Kids First serves children from ages 3-5 years old. The form lists specific criteria for placement.

The options for attendance days are listed on the front of the form. **Please be sure to note your 1st, 2nd, and 3rd choice.** You will be called to confirm your placement(s) by the middle of February. Also**, answer the questions on the back of the form.** Since placement is based on points, this is an important part of the form.

The monthly fees for next year are as follows: 1 day classes (Discovery Day only) - $50.00 per month; 2 day classes (Discovery Day OR Kids First Preschool) - $100.00 per month; 3-day classes (Kids First Preschool only) - $150.00 per month; 5-day class (Kids First Preschool only) - $220.00 per month. Kids First Preschool also has a one time supply fee of $12.50 to cover school bag, photo album and photo processing; 5-day fee will be $17.50 to include the above as well as a Weekly Reader. Discovery Day fee of $5.00 will cover Clifford Scholastic Reader and library fund. These supply fees would be paid in the fall. Supply lists for specific classrooms will also be available in the fall.

The enrollment fees remain the same for each program. Discovery Day enrollment fee is $25.00 and Kids First enrollment fee is $60.00. You can pay Discovery Day and Kids First enrollment fees with one check.

The deadline for priority enrollment for returning families is February 12, 2010. Returning families will be processed before new enrollments, so please be sure to turn in your form by the above due date. **New enrollments will be processed beginning February 15, 2010.** Later enrollments will be processed as they come in. Once you have accepted your placement, your enrollment check will be processed and will be non-refundable.

We are looking forward to another wonderful year at Kids First Preschool and Discovery Days. We love working with your children. They bring smiles to our faces each and every day. If you have specific questions that are not addressed in this letter, please stop by to see Diane or Pam. Board members are also available to answer your questions.

Diane Karpowitz Pam Pechal